

Second Semester Quick Start Guide

World History

How to get started...

Step 1: **Log in to PowerSchool**

Step 2: Follow the link to Apex (in the middle of the screen)

Step 3: **Log in to Apex** – you will be taken to your “home” page

Step 4: **Check your messages** in the Message Center

When you are finished click “Go to My School” at the top of the page to return home

Step 5: From the home page, **click the blue name link** of the class you want to enter

Step 6: In World History you will **begin with lesson 7.1** “Rise of the Age of Exploration”

Step 7: When you click on 7.1 you will read a short introduction, you will also see a link on the right side of the screen that says “Click here for your study sheet” -- the link looks like this



Step 8: **Print out the “Study Sheet”** and fill it in as you work through the lesson. When you are finished, scan the Study Sheet and email it directly to your Teacher.

Step 9: As you complete the assignments, **check off the Assignment guide** (emailed to you)

Step 10: If you get stuck, **ask for help**. Email your iMentor, Teacher, or come to Office Hours

Things you should know:

- A. I sent you an email with your first assignment, do that first.
- B. Your first quiz is due next Wednesday, you can work ahead.
- C. You need to submit your written work through the Message Center... it’s confusing at first. Log into one of your courses and look for “Appendix A” at the bottom of the lesson list (left side). Under Appendix A, link to “How to Submit your Work”